

## OGLETHORPE CAMPUS GARDEN INFORMATION

Oglethorpe University  
4484 Peachtree Rd. NE  
Atlanta, GA 30319

**Ethos:** The Oglethorpe Campus garden attempts to increase knowledge about gardening and food systems, encourage sustainable lifestyles, build social capital, and add beauty to the campus.

**Governance:** For growing seasons 2016-17 and 2017-18, the University's Sustainability Chair will act as the Garden Manager. That position will routinely consult the Sustainability Initiative on issues related to the garden (including applications for adoption) and may be assumed by a member of the Environmentally Concerned Oglethorpe Students (ECOS) for future growing seasons.

**Participation:** Before each growing season, the Garden Manager will call for applications to adopt available 8x4ft garden boxes in March. Students, student organizations, staff, staff units, faculty, and faculty units are welcome to apply by the announced deadline. Once the Garden Manager has announced approval of applications, applicants have 5 days to complete and submit the bottom of this form as an email attachment to the Garden Manager to confirm adoption of the box. Adoption lasts from beginning of April to end of August.

**Rules for Adoptee organizations and units:**

1. While in the Garden, behave in accordance with the OU Student Code of Conduct and in a manner that does not impact staff work in Goodman Hall.
2. Take responsibility for all guests.
3. Plant seeds or young plants by at least April 14 at your own expense.
4. Plant only legal crops.
5. Tend and harvest from only your box unless you have a clear and short-term agreement with another group who has adopted a box.
6. Recondition existing soil and add new soil to bring soil surface near box top by at least April 14 and at your own expense.
7. Report any problems with your box or your adoption to the Garden Manager.
8. Attend any scheduled and advertised ECOS events related to the garden.
9. Use the tools stored under the roof near the garden as you like, but use them responsibly.
10. Store your own hand tools with those under the roof, if you like. However, the Garden does not assume responsibility for them, you must clearly label them with owner's name, and you must use them responsibly.
11. Keep your box (i.e., structure and its contents) free of weeds for the duration of the lease and full of healthy crop or flowering plants for at least mid-April through August.
12. Help keep the garden area tidy and inviting.
13. Do not use herbicides or pesticides in or near your box unless approved by the Manager.
14. Water plants according to water wise guidelines (<http://marex.uga.edu/waterwise-landscapes/>; principle 5). Leave water flowing to hose only while actively watering. Use water from roof catchment system when it is operable.
15. Provide the Garden Manager with all requested data regarding box productivity by two weeks after the end of your adoption period.
16. Enjoy your box and the company of your fellow gardeners.

Consequences of failure to follow rules:

1. The Garden Manager sends a First Warning via email.
2. If email response and corrective actions by the adoptee have not been made within a week of the First Warning, the Garden Manager will send a Second Warning via email.
3. If email response and corrective actions by the adoptee have not been made within a week of the Second Warning, the adoption will be terminated and the box will be put up for adoption by others.
4. If three First Warnings or two Second Warnings are issued during a single adoption period, the adoption will be terminated and the box will be put up for adoption by other organizations and units.

Application to Adopt a Garden Box in the  
Oglethorpe Campus Garden  
(due noon 3/15/17)

Printed name of applying person or unit of the University \_\_\_\_\_

Status of applicant at the university (e.g., staff) \_\_\_\_\_

If applicant is a student organization, printed name of sponsoring staff/faculty member  
\_\_\_\_\_ and signature of Sponsoring Member \_\_\_\_\_

Number of boxes requested \_\_\_\_\_

Reasons for adoption and # of boxes requested (1 or 2):

Date of submission via email to Garden Manager \_\_\_\_\_

Confirmation of Adoption of Garden Box in the  
Oglethorpe Campus Garden

Name of adoptee organization \_\_\_\_\_

Printed name of Sponsoring Member (if necessary) \_\_\_\_\_

Year of adoptions (e.g., 2017) \_\_\_\_\_

Number of assigned box (1 is closest to rock wall, 4 is farthest) \_\_\_\_\_

By signing below, I/we agree to abide by the Garden rules and forfeit my right to sue the university regarding any facilities or policies related to the Garden.

Printed name of adoptee (individual or unit of university) \_\_\_\_\_

Printed name of person signing for a unit of the university \_\_\_\_\_

Signature of adoptee \_\_\_\_\_

Date of submission via email to Garden Manager \_\_\_\_\_